

# Flywell Flying Club

## Member Responsibilities

Member: \_\_\_\_\_ (fname/lname)

| Initial | My responsibilities...                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         | 1) I am responsible for any damage I cause to an aircraft, or the hanger. I know that if I cause damage to an aircraft that it could cost me \$5,000 or higher depending on Flywell Board decision. If I cause damage I will notify the <b>Flywell Board</b> and applicable <b>Maintenance Officer</b>                                                                                                                                                                                                                                            |
|         | 2) If I observe a squawk condition on a Flywell aircraft, I will immediately notify the <b>Maintenance Officer</b> <i>immediately</i> after use                                                                                                                                                                                                                                                                                                                                                                                                   |
|         | 3) I know how to safely open the aircraft door to the correct height, and move aircraft in/out of the hanger bay – i.e. wheels following lines - without damage to the aircraft, hanger, or hanger door. <i>I understand that if I tie a knot in the hanger door closing rope that <u>the knot can cause damage</u> to an aircraft, for which I am responsible.</i><br><i>I am aware that during certain windy conditions the hanger door can partially close. This can be mitigated by locking the door counter-weight with the provided 2x4</i> |
|         | 4) I know how to operate the aircraft tug in keeping with #3 above. When I operate the tug I know that the electrical cord should not drag on the ground. I will plug in the tug after use.                                                                                                                                                                                                                                                                                                                                                       |
|         | 5) When I operate a Flywell aircraft (start the engine), I accept the aircraft condition and am responsible for any pre-existing aircraft damage or undue wear (e.g. 182 tire sign-off sheet.) <i>Even if the damage or undue wear occurred <u>prior to</u> my flight operation.</i> This means that I will check aircraft condition before each flight                                                                                                                                                                                           |
|         | 6) I am responsible to identify and address hazards observed by me in the hanger including: trip hazards (e.g. objects left on floor), shock hazards (e.g. extension cords routed in wet/icy areas.) If I feel it is unsafe for me to address a hazard I will notify the <b>Hanger Maintenance Coordinator</b> immediately                                                                                                                                                                                                                        |
|         | 7) When I use the last of a supply (e.g. bathroom supplies, hanger supplies, aircraft oil, other aircraft supplies) I will either replenish from stock or notify the <b>Supply Coordinator</b> if supply is depleted                                                                                                                                                                                                                                                                                                                              |
|         | 8) I will put trash and recycling in the proper receptacles. Note: there is a trash can in each aircraft bay; recycling container is in the Archer bay                                                                                                                                                                                                                                                                                                                                                                                            |
|         | 9) I will return items to their proper locations after use                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|         | 10) I will be very attentive to making sure hanger and office doors are closed and locked when I leave. If there is a condition in the hanger or office (e.g. office temperature is too low in the winter time) I will notify the <b>Hanger Maintenance Coordinator</b>                                                                                                                                                                                                                                                                           |
|         | 11) I understand that for the club to operate safely, efficiently, and effectively a yearly average of 5-10 volunteer hours are needed from each member. I am committed to providing volunteer time to support plane washes (May -Sept / 1x per month), hanger maintenance in spring, and other tasks that could be requested by the board or club officers                                                                                                                                                                                       |
|         | 12) I have read, and will follow the Flywell Bylaws and Flywell Operating Rules. I understand the aircraft scheduling rules.                                                                                                                                                                                                                                                                                                                                                                                                                      |

**Signed:**

Member: \_\_\_\_\_

Date: \_\_\_\_\_

Board member: \_\_\_\_\_

Date: \_\_\_\_\_

July 28, 2020